



Minutes of the August 30, 2023 MAMA Board of Directors Meeting.

1. **CALL TO ORDER** – The virtual meeting of the MAMA Board of Directors was called to order by President Matt Elia at 1:32 PM

2. **ROLL CALL** – Voting members of the Board of Directors in attendance:

- President Matthew Elia – HYA
- Vice President Chris Willenborg – BAF (left at 2:30)
- Secretary Dan Shearer – PSF
- Treasurer Andrew Widor – CEF
- Matt Cardillo – PYM
- David Dinneen – Gale Associates

Non-voting MAMA members in attendance:

- Thomas Hurley – Executive Director
- Robert Law – McFarlan Johnson / Emerging Leaders
- Natalie Pavelock – Jacobs / Emerging Leaders (left at 2:30)

Guests in attendance:

- None

3. **APPROVAL OF MINUTES:**

- 8/10/23 BOD MEETING** – Chris W. motions to accept the minutes. David D. seconds. Unanimously approved.
- 8/10/23 BOD EXECUTIVE SESSION MEETING** – Dan S. motions to accept the minutes. David D. seconds. Unanimously approved.
- 8/16/23 BOD MEETING** – tabled

4. **COMMITTEE REPORTS:**

- CONFERENCE** – David D. & Paul M.
 - David D. reports that things continue to move along, sponsorships and attendees continue to grow. Committee met last week, financial summary positive \$2,500. Insurance request sent. Next meeting Tuesday at 2PM. QR code for the agenda set up. 8 weeks remaining.
 - Matt E. notes how well things are progressing and how so many are chipping in.
- EMERGING LEADERS** – Natalie P., Robert L.
 - Natalie P. reports that Anita Akor will be leading the next meeting, with guest speakers from MassDOT Aeronautics’ Drone Program. Elections coming up in October. Robert L. is looking to continue and Natalie P. is hoping to find another

ASSOCIATION OFFICERS

President

Matthew Elia

Cape Cod Gateway Airport
508-775-3033
melia@flyhya.com

Vice-President

Chris Willenborg, CM

Westfield-Barnes Regional Airport
413-572-6275
cwillenborg@barnesairport.com

Secretary/Clerk

Dan Shearer

Pittsfield Municipal Airport
413-448-9790
dshearer@cityofpittsfield.org

Treasurer

Andrew Widor

Westover Metropolitan Airport
413-593-5543
a.widor@westoverairport.com

BOARD OF DIRECTORS

Matt Cardillo

Plymouth Municipal Airport
508-746-2020
mcardillo@plymouth-ma.gov

David Dinneen

Gale Associates
781-710-0034
dvd@gainc.com

Geoff Freeman

Martha’s Vineyard Airport
508-693-7022
gfreeman@mvyairport.com

EXECUTIVE DIRECTOR

Thomas Hurley

781-258-0547
executivedirector@massairports.com

HISTORIAN

David Graham

617-335-2198
dwg@shore.net



emerging leader to take on the responsibility.

- Robert L. reports the group is coordinating moderators for the conference.
- Natalie P. asks if any additional help is needed to prepare for the Conference.
- Matt E. asks for a concise list highlighting the importance of the Emerging Leaders group sometime in the next week.

c. EXECUTIVE – Matt E.

- Matt E., Chris W., and Tom H. preparing for meetings with MassDOT and FAA. Dates being set for first few weeks of September.

d. LEGISLATIVE – Chris W. & David D.

- Chris W. report that Secretary of Transportation Fiandaca has resigned, Undersecretary Monica Tibbits-Nutt will be taking over as Acting Secretary. He asks if there's been any update on the request to have the Secretary speak at the conference during lunchtime. Matt E. reached out to the Secretary's office and provided an invite but has not heard back yet.
- Chris W. also reports that MassDOT Board has an upcoming meeting.
- Continue to work with the Aviation Legislative Caucus on a more formal regular meeting schedule and possibly having the next one at the statehouse.
- David D. reports working with Peter Kettle (FIT) on looking into possible new legislation relating to roof work.

e. MARKETING – Geoff F. & Dan S.

- David D. reports that social media requests continue to come in and be shared. Tom H. reports that David Graham's history of MAMA has been added to the website.

f. SCHOLARSHIP – Andy W. & Dan S.

- Tom H reports that no applications have been received yet.
- Crocker-Snow recipient will be attending.

5. TREASURER'S REPORT – Andy W.

- a. N/A – Provided for August already.
- b. Matt C. reports receiving a \$2,700 bill from the IRS for not submitting tax returns for 2021. Paperwork had been prepared but apparently not sent. Matt C. is working with IRS to have fee removed. A letter is being drafted.

6. EXECUTIVE DIRECTOR'S REPORT – Tom H.

- a. Tom H. reports that we currently have 52 registrants and \$28,125 revenue including 14 sponsors. Next plan for promotion is to write an email to each registration from last year who hasn't signed up yet. Another promotion for the workshop planned in a couple days with another blast for general registration shortly after. Tom H. reports on the successful public relations tour of PYM and the next event "Props & Hops" on Saturday, September 9th.
- b. David D. motions to accept the Executive Director's Report. Chris W. seconds. Unanimously approved.

7. OLD BUSINESS:



a. BY-LAW MODIFICATIONS

- Matt E. reviews the final draft of the updated By-laws, highlighting the latest change relating to use of the terms “Association, Organization, and Incorporation” to mean MAMA, which has been made consistent as “Organization” with “organization” (lower case) meaning not MAMA. Association year would now align with calendar year to allow for overlap and transition. Membership type descriptions have been updated as described and one legal word changed to something more common. At this point, Matt E. asks for consensus from the Board that this final draft is what we want to move forward with to be presented to the entire membership at the next Board meeting. Membership will be provided a letter that Matt E. has drafted to highlight these changes and provide invitation to attend the meeting.
- Chris W. notes his agreement in the new By-laws and emphasizes the significant work required to get to this point.
- David D. reiterates Chris W.’s comments and thanks Matt E. for the great work in reviewing and editing and shepherding it along. He asks how it will be disseminated to the Membership for review. Matt E. responds that he has drafted a letter, that Tom H. will send out to the Membership, which introduces the changes, explains the need, and highlights the process taken with the final draft attached and reference to the current version available on the website. Members will be invited to review and attend the meeting.
- Andrew W. asks if the action without meeting requires unanimous consent for the vote to be effective, which requires a short sentence be added. No concerns with this addition raised by the Board.
- Dan S. has no specific concerns or feedback at this stage.
- Tom H. asks if there is a need to have this reviewed by a lawyer. Dan S. and David D. agree it’s not a bad idea to have someone review for any obvious concerns.
- Natalie P. & Robert L. appreciate the effort in providing for a strong future of the organization.
- Matt E. thanks everyone for the help and meeting multiple times to discuss.

b. FINANCIAL DISCUSSION – Certificate of Deposits

- Tabled

8. NEW BUSINESS – NONE

a. MA Aviation Hall of Fame, Class of 2023

- Matt E. reports that for the 50th anniversary, MAMA honored its founders as new Hall of Fame members. There doesn’t appear to be a specific process behind how the Hall of Fame members are selected. Matt E. recommends Bob Stetson (9B1), David Graham (MAC), Butch Lisenby (PVC), Robert Mallard (MAC) for the Class of 2023. The Conference Committee would like to include the Hall of Fame induction as part of the Bob Stetson Breakfast.
- David D. highlights the importance of keeping this going and how maybe there is an opportunity to get a museum to take it on and create a fundraiser event for scholarships or the like.

b. Life Time Membership Award (requires vote)

- Matt E. would like to honor David Graham by making him a life time member of MAMA. David D. makes motion to make David Graham a life time member of MAMA during the 2023 Aviation Hall of Fame induction. Chris W. seconds. Unanimously approved.



9. BRIEFINGS – NONE

10. PUBLIC COMMENTS

- a. Tom H. notes he is not available for the HYA student open house this year. Chris W. offers.

11. BOARD MEMBER COMMENTS

- a. David D. asks to update the roll-up banner for the conference, need the concept. Matt E. notes the need for airport pictures and proof reading.

12. ADJOURN – Dan S. makes motion to adjourn. Matt C. seconds. Unanimously approved. Adjourned at 2:32 PM.