



Minutes of the June 30, 2023 MAMA Board of Directors Meeting.

1. **CALL TO ORDER** – The virtual meeting of the MAMA Board of Directors was called to order by President Matt Elia at 10:06 AM

2. **ROLL CALL** – Voting members of the Board of Directors in attendance:

- President Matthew Elia – HYA
- Secretary Dan Shearer – PSF
- Treasurer Andrew Widor – CEF
- Geoff Freeman – MVY
- David Dinneen – Gale Associates

Non-voting members in attendance:

- Thomas Hurley – Executive Director
- Robert Law – McFarland Johnson
- Samantha Smithies – FAA

Guests in attendance:

- None

3. **APPROVAL OF MINUTES:**

- a. **5/22/23 BOD MEETING** – Dan S. motions to accept the minutes. Andy W. seconds. Unanimously approved. Geoff F. abstains.
- b. **5/22/23 BOD EXECUTIVE SESSION MEETING** – Dan S. motions to accept the minutes. Andy W. seconds. Unanimously approved. Geoff F. abstains.

4. **COMMITTEE REPORTS:**

- a. **CONFERENCE** – David D. & Paul M.
  - David D. reports that the committee has confirmed the price will remain \$350 per person. Meal plan has been set and Tom H. is owed a few items to allow him to set up and open registration. Emerging Leaders working on an updated logo.
  - Matt E. asks if the facility is available for Sunday Commissioner event. David D. confirms it is but is working on the cost. He feels it will be a well attended event.
  - Dan S. notes concerns with Commissioner event with public meeting law requirements. David D. notes he will look into it.
- b. **EMERGING LEADERS** – Natalie P., Samantha S., Robert L.
  - Samantha S. provides a brief update regarding Emerging Leaders activities, including work on a new logo for the conference and next meeting is being planned for July.
  - Dan S. asks for the agendas and minutes to be sent over.

**ASSOCIATION OFFICERS**

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**Vice-President**

**Chris Willenborg, CM**

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**Secretary/Clerk**

**Dan Shearer**

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**Treasurer**

**Andrew Widor**

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**HISTORIAN**

**David Graham**

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- Matt E. conveys his appreciation for all of Samantha S.'s efforts.
- c. **EXECUTIVE** – Matt E.
- Matt E. reports that the Executive Director review will be conducted shortly. Tom H. has completed the self-review portion.
- d. **LEGISLATIVE** – Chris W. & David D.
- David D. reports ...
    1. MAMA with assistance of Joe Duncan met with Hailey Jenkins Legislative Director of Senate Weighs and Means Committee. Joe working on similar meeting with House Weighs and Means Committee now.
    2. MAMA and AOPA testified on joint committee meeting regarding reporting of noise complaints.
    3. Natalie Blais, co-chair of the Aviation legislative caucus reached out to schedule a caucus quarterly meeting.
- e. **MARKETING** – Geoff F. & Dan S.
- No updates from Marketing at this time.
- f. **SCHOLARSHIP** – Andy W. & Dan S.
- Andy W. reports that the committee met to finalize and send out the award letter, awaiting response from the recipient. Committee began drafting an application form and framework for a Conference Attendance scholarship.
  - Dan S. notes that a draft form has been provided, feedback and budget needed. Matt E. asks BOD members to review and provide feedback before the next meeting.
  - Tom H. asks when to send out the In Brief to announce the scholarship award. Dan S. suggests staying with similar to last year during or shortly after the conference.
5. **TREASURER'S REPORT** – Andy W.
- a. **6/20/23 REPORT** – \$60,613.76 TOTAL, \$60,613.35 Operating, \$0.41 Conference.
- David D. motions to accept the Treasurer's report. Geoff F. seconds. Unanimously approved.
6. **EXECUTIVE DIRECTOR'S REPORT** – Tom H.
- Tom H. reports that he has a copy of the history of MAMA written by David Graham and will send it to Dan S. to be added to the website. Currently up around 55 membership renewals. David D. note the improvement on membership numbers since Tom H.'s work. Matt E.
  - Matt E. notes that Tom H. has completed his portion of the annual evaluation. The BOD portion will be sent out shortly.
  - Dan S. motions to accept the Executive Director's report. Geoff F. seconds. Unanimously approved.
7. **OLD BUSINESS:**
- a. **BY-LAW MODIFICATIONS**
- Matt E. provides overview of proposed changes to the by-laws noting that most resolved typographical edits to improve the document while others focused on modernizing the language.



- David D. notes concern with the language regarding number of votes per organization and number of members per organization. Matt E. recommends including a number of seats with each membership, adding additional tiers for additional members, and the number of votes per member organization. Tom H. recommends one vote per member organization and suggests that there doesn't need to be a cap on seats in an organization. Dan S. asks if we pay by member organization or total members listed. Tom H. confirms it is the total member listed. Matt E. asks Tom H. for more information about members of each member organization and suggests a routine survey of members for each organization. Tom H. reports that the system largely already does keep track of that and he adds each member to Constant Contact as well. Matt E. suggests that we send out a request that organizations update their member information with a focus of reaching the second tier of members.
- David D. suggests reviving the older paper form to allow someone to pick up a form and send it in. Tom H. notes that new members can join directly on the website. Matt E. notes he removed the requirement to ratify memberships by the Board and suggests having a print page with a link or QR code to the *Join Us* page. David D. suggests that Marketing work on some options to promote new membership.
- Dan S. notes that the new membership types will need to be updated to match on the website.
- Matt E. notes that he would like to revise voting privileges to provide 1 vote for each organization except for honorary members, association partners, and students.
- Matt E. recommends changing the election process to ensure a clear path toward being involved in committees and election to the Board. Suggested edits would call for two meetings, one where Airports would elect directors from their membership and companies would elect directors from their membership. Officers would be chosen from that slate of directors with requirements for different positions which will ensure some institutional knowledge is retained from year to year. Dan S. agrees with concept.
- Matt E. will work on these edits and bring it back for further discussion during the next meeting.

**b. FINANCIAL DISCUSSION – Certificate of Deposits - TABLED**

**8. NEW BUSINESS – NONE**

**9. BRIEFINGS – NONE**

**10. PUBLIC COMMENTS – NONE**

**11. BOARD MEMBER COMMENTS – NONE**

**12. ADJOURN** – David D. makes motion to adjourn the regular session into executive session and not return to regular session. Geoff F. seconds. Approved unanimously. Adjourned to executive session at 11:12 AM.