



OFFICERS				DIRECTORS	
President	Chris Willenborg, C.M.	Westfield-Barnes Regional Airport		Andy Davis	Worcester Regional Airport
Vice-President	Andrew Widor	Westover Metropolitan Airport		Cameron Woods	Nantucket Airport
Treasurer	Matt Cardillo	Plymouth Municipal Airport		David Dinneen	Gale Associates
Secretary	Dan Shearer	Pittsfield Municipal Airport		Geoff Freeman	Martha's Vineyard Airport
Executive Director	Thomas Hurley	Historian	David Graham	Katie Servis	Cape Cod Gateway Airport
				Matthew Elia	Cape Cod Gateway Airport
				Natalie Pavelock, C.M.	Jacobs

Minutes of the January 23, 2024 MAMA BOD Meeting.

1. **CALL TO ORDER** – The MAMA BOD meeting was called to order by President Chris Willenborg at 10:01 AM.
2. **ROLL CALL** – Voting members of the Board of Directors:
 - President Chris Willenborg (BAF) – **Present**
 - Vice-President Andrew Widor (CEF) – **Present**
 - Treasurer Matt Cardillo (PYM) – **Present**
 - Secretary Dan Shearer (PSF) – **Present**
 - Andy Davis (ORH) – **Present**
 - Cameron Woods (ACK) – **Absent**
 - David Dinneen (Gale Associates) – **Present**
 - Geoff Freeman (MVY) – **Present**
 - Katie Servis (HYA) – **Absent**
 - Natalie Pavelock (Jacobs) – **Present**
 - Matthew Elia (HYA) – **Present**

Non-voting MAMA members and staff in attendance:

- Thomas Hurley – Executive Director
- Anita Akor-Yeboah – PSF & Emerging Leaders

Guests in attendance:

- Mike Miller – MassDOT Aeronautics

3. **APPROVAL OF MINUTES:**

a. **12/19/23 MINUTES**

- Natalie P. makes motion to accept minutes. David D. seconds. Unanimously approved.
- Dan S. noted the need to include the 11/29/23 minutes, tabled from the 12/19/23 minutes, during the next BOD meeting. Tom H. will add to the next agenda.

4. **COMMITTEE REPORTS:**

a. **CONFERENCE** – David Dinneen & Paul McDonough

- David D. reports the search for options in Western MA were limited but they found a good site in Southbridge, the Wellsworth Hotel. Initial price provided, David D. negotiating and hopes to be able to finalize and set the date soon. Looking for speakers.
- Chris W. recommends ensuring the date doesn't conflict with NBAA

b. **EMERGING LEADERS** – Anita Akor-Yeboah & Rob Law



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- Anita A. reports that the group met recently with guest speaker Professor Farley from Bridgewater. Continuing work on a mentoring program.
 - Chris W. would like to help with launching the mentor program.
- c. EXECUTIVE** – Chris Willenborg, Andy Widor, Dan Shearer, Matt Cardillo
- ***Chris W. reports intent for Executive Committee to meet just prior to each Board meeting to cover pressing issues. Committee will include current officers and immediate past president.***
- d. LEGISLATIVE** – Chris Willenborg & Geoff Freeman
- Chris W. reports that the co-chairs are scheduling a meeting for next week. Tentative date for aviation caucus meeting at the statehouse, 2/14 at 11AM.
- e. MARKETING** – Dan Shearer & Geoff Freeman
- Dan S. reports that the group has not yet met but there are quite a few updates to the website remaining. David D. reports that generally the social media side is still increasing and he hopes to have an update on the clothes soon.
- f. SCHOLARSHIP** – Andy Widor
- Andy W. reports that the scholarship committee met recently to discuss. A few new schools identified. Based on a suggestion, the committee is considering allowing video submissions. The Committee would like to keep it at \$2,000.
 - Matt E. makes motion for up to \$2,000. Natalie P seconds. Approved.
 - Tom H. reports on the Arthur Allen scholarship. The funds are approximately \$30,000 and the family has provided their qualification guidelines along with material to market the scholarship, approximately \$2,000-2,500 range. Notes that it will need to be added to the website. Dan S. asks for a drafted content from the information the family provided to be added to the website.
 - Andy W. makes motion for up to \$2,500. Andy D. seconds. Approved.
- 5. TREASURER'S REPORT** – Matt C.
2. Matt C. reports approximately \$4,700 in memberships dues deposited, a few hundred more pending. Expenses about \$2,700 this month. Balances – Operating Budget \$81,215.60 & Arthur Allen \$29,598.48. Matt C. explored a CD, current rate for 7-12 month CD at about 4.5% which could provide a stable fund based on interest earned. Matt C. will send link to Tom H. to provide to the Board.
 3. Chris W. wants a financial audit of the accounts done. Tom H. says there hasn't been much progress yet on that but has some leads to look into.
- 6. EXECUTIVE DIRECTOR'S REPORT** – Tom H.
- Tom H. reports that Chris Bailey from MassDOT Aeronautics regarding the amount of Jet-A flowed at each airport as part of the effort toward SAF. Memberships are going well, 40 organizations at this time compared to 31 the same time last year. Goal is to get to 60 by about July 1st. Physical mail letters and invoices being sent out. Preparing an In Brief for the Arthur Allen and Crocker Snow scholarships.
 - Matt E. asks about the roll-up banner. David D. is working on the design. Needs help with the design to move forward. Vendors and prices are not an issue. The roll-up banner is used for marketing with aviation, elected officials, events. Chris W. suggests the marketing committee. Natalie P. offers assist with the design.



7. OLD BUSINESS:

a. FINANCIAL DISCUSSION – CD – *remains tabled*

- Briefly discussed during Treasurer’s report, more info to come

b. 2020 COMMITTEE STRUCTURE

- Chris W., Matt E., and Tom H. put together a document with draft information about each committee and asks that the committees review and provide feedback within the next month or two. List of committee membership provided with board meeting packet.

c. MAMA Gear

- Roll-up banner discussed above in Executive Director’s report.
- Chris W. reports that it’s time to update some of the old MAMA gear. David D. reports that they are looking into a larger vendor that will do everything involved to make it easier to accomplish. Planning to have some more information at the next meeting.
- Chris W. notes he would like to see each Board Member have some piece of clothing and asks if there is a local vendor that could be done with. David D. says he has been working with a company for years and can get information back soon. Matt E. recommends using a 3” logo. Matt C. notes he has a local vendor, he and David D. will check on pricing.

d. QUARTERLY MEETING SCHEDULE

- Chris W. reports that at the last quarterly meeting he provided a proposed schedule of meetings. Next planned for Friday, March 22. Tom H. reports that Professor Farley from Bridgewater offered to host a quarterly meeting at their facility at the airport. Anita A. will reach out to Professor Farley to check on availability for 50-75 attendees. David D. notes Bridgewater has another facility on campus that might be an option. Tom H. confirms that lunch will be ordered. Next quarterly meeting, June 21st suggests Hyannis, Matt E. will confirm availability. Friday, September 20th looking for host site. Last is December 13th.
- David D. also suggests having an in-person Board meeting.

8. NEW BUSINESS:

a. MASSACHUSETTS BUILDING CODE “HAZARDS TO AIR NAVIGATION”

- Chris W. provides an overview of the issues involved. Dan S. expanded on the concerns with the change in language in the building code and the upcoming BBRS hearings on the draft 10th edition. Chris W. asks if the legislative director at MassDOT could get involved. MAMA will be testifying and needs to coordinate with partners in the industry, legislature, etc.. Mike M. will follow up with Owen Silbaugh and Denise Garcia.

b. INVITE TO JOIN NEW ENGLAND COUNCIL

- Chris W. notes that MAMA was invited to join the New England Council. The membership (\$2,500) also covers attendance. Tom H. will provide information for the Board to review. David D. notes that they have just started a Rising Stars initiative which might be possible for MAMA to partner on with our Emerging Leaders.

9. BRIEFINGS:



a. MASSDOT UPDATE

- Mike M. reports that the big item is the System Plan. Denise Garcia is working on the Sustainable Aviation Fuels (SAF) initiative to get a better understanding of demand. Working on buttoning up the CIP projects. Planning to host meetings sooner, looking at July/August, dates going out mid-February, project lists by mid-May. Mike M. noted that there was feedback with interest to have in-person meetings. Chris W. notes that there was feedback to the survey that indicated that desire. Mike M. suggests possibly having a few “in-person” meeting date options.
- Chris W. asks about the State Transportation Plan, asking for greater emphasis on aviation. Mike Miller reports that the Beyond Mobility plan was updated and the latest version has aviation much more prominently. Chris W. asks for a heads up when the plan is publicly released.
- David D. asks if MassDOT has social justice for working on EJ communities. Mike M. understands it is an issue and suggests it might be a good topic for a conference topic because of varying interpretation. David D. also suggests including it on a quarterly meeting. Dan S. suggests maybe a virtual workshop type meeting on the subject. Chris W. notes it might fit a congressional stakeholder meeting.

10. PUBLIC COMMENTS – NONE

11. BOARD MEMBER COMMENTS – NONE

12. ADJOURNMENT:

- a. Tom H. suggests the next Board meeting on February 29th at 10:00, Board consensus.
- b. David D. makes motion to adjourn. Natalie P. seconds. Unanimously approved.
- c. Adjourned at 11:16AM.